

Safeguarding Communications Plan 2017/20

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Introduction.

The Diocese of Killaloe recognises that to keep children safe, policies, procedures and plans have to be implemented and their effectiveness monitored and evaluated. In order to do this the Diocese has outlined the following plan to ensure the safeguarding message is adequately communicated to all those who work with children or vulnerable adults.

COMMUNICATING THE CHURCH’S SAFEGUARDING MESSAGE - STANDARD 6

Who	What	How	Who is responsible?	Implementation	Review
Lay Faithful	Safeguarding Policy & DLP contact details, Link on Website to safeguarding message/page	Diocesan Website	Diocesan Website is updated to ensure: 1. The name of DLP 2. Safeguarding Policy is up to date and available	Weekly and as part of annual audit	Annually
	DLP contact details and key safeguarding message on laminated posters	Local Bulletin Parish Newsletter	The Parish Priest/LSR is responsible for: 1. Ensuring the name of the DLP and contact details are included in the bulletin 2. Ensuring that policies are on view in designated locations owned by the parish	Annually	
	Safeguarding Awareness Month	Email short communication to parish priests for parish newsletters and parish websites	1. DLP 2. Diocesan Safeguarding Committee	May annually	Annually

Who	What	How	Who is responsible?	When	Review
Local Safety Representative (LSR)	Updates on the work of the committee and notice of upcoming events	Safeguarding Committee Newsletter	Diocesan Safeguarding Committee	Bi-annually	Bi-annually
	Increase awareness and understanding of Safeguarding Policy and the 7 Standards	Safeguarding Conference as part of Safeguarding Month	DLP and trainers	Annually in May	
	Full day training for new LSR and parish priests		DLP and trainers	TBC	
	Parish Audit	A copy will be sent to parish priests and LSR to complete and return to the Diocesan Safeguarding Committee	DLP and Diocesan Office, Diocesan Safeguarding Committee and trainers	Annually in May	
	2 hr Workshop for all working with children in diocese	A member of the Diocesan Safeguarding Committee and the DLP or trainer will facilitate a workshop open to all those working with children in the parishes	Diocesan Safeguarding Committee and trainers	Annually-TBC	

Who	What	How	Who is responsible?	When	Review
Priests	Updates on the work of the committee and notice of upcoming events	Safeguarding Committee newsletter emailed to parish priests	Diocesan Safeguarding Committee	Bi-annually	<i>see</i> Training and Support Standard
	Increase awareness and understanding of Safeguarding Policy and the 7 Standards	Safeguarding Conference as part of Safeguarding Month open to parish priests and LSRs	DLP and trainers	Annually in May	
	Full day training for new LSR and priests	Venue and dates to be arranged with DLP and trainer and communicated by email to LSRs and parish priests	DLP and trainers	TBC	
	Parish Audit	A copy will be sent to parish priests and LSR to complete and return to the Diocesan Safeguarding Committee	Distribution: Diocesan Office by email	May 2017	<i>see</i> Quality Assurance Standard
	2 hr Workshop for all working with children in diocese	A member of the Diocesan Safeguarding Committee and the DLP or trainer will facilitate a workshop open to all those working with children in the parishes	DLP and Diocesan Office, Diocesan Safeguarding Committee and trainers	TBC	<i>see</i> Training and Support Standard
	Presentation to Priests at deanery meetings	DLP will arrange with Deanery co-ordinators to attend a meeting of priests in each deanery at a mutually convenient date	DLP	2017 and annually thereafter	Annual

Who	What	How	Who is responsible?	When	Review
<p>Other agencies including Statutory authorities: TUSLA, An Garda Síochána</p>	<p>Diocese Safeguarding Policy and DLP contact details</p> <p>Link on Website to safeguarding message/page</p>	<p>Diocesan Website</p>	<p>Diocesan Website is updated to ensure:</p> <ol style="list-style-type: none"> 1. The name of DLP 2. Safeguarding Policy is up to date and available DLP 	<p>Weekly and as part of annual audit</p>	<p>Annually</p>
<p>Local survivors groups</p> <p>Pastoral development office</p>	<p>Referrals of allegations.</p>	<p>DLP will</p>		<p>As necessary</p>	<p>As necessary</p>
<p>Bishop NBSCCCI</p>	<p>Annual Report</p>	<p>Written report presented to the Bishop</p>	<p>Diocesan Safeguarding Committee</p>	<p>Annually</p>	<p>Annually</p>

Signed _____

Review date _____