**Safeguarding Children Communications Plan 2020/2022**

## Date of Publication:

## January 2020

**Introduction.**

The Diocese of Killaloe recognises that to keep children safe, policies, procedures and plans have to be implemented and their effectiveness monitored and evaluated. In order to do this the Diocese has outlined the following plan to ensure the safeguarding message is adequately communicated to all those who work with children or vulnerable adults.

communicating the church’s safeguarding message - standard 6

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| **Who** | **What** | **How** | **Who is responsible?** | **When** | **Reviewed** |
| **Lay Faithful** | Safeguarding Policy & DLP contact details,  Link on Website to safeguarding message/page | Diocesan Website | Diocesan Website is updated to ensure:   1. The name of DLP 2. Safeguarding Policy is up to date and available | Updated Quarterly or when required. | December 2020 |
|  | DLP contact details and key safeguarding message on laminated posters  Safeguarding Awareness Month | Local Bulletin  Parish Newsletter  Email short communication to parish priests for parish newsletters and parish websites | The Parish Priest/LSR is responsible for:   1. Ensuring the name of the DLP and contact details are included in the bulletin 2. Ensuring that policies are on view in designated locations owned by the parish 3. DLP 4. Diocesan Safeguarding Committee | Annually  May | November 2020  May 2020 |

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| Who | What | How | Who is responsible? | When | Reviewed |
| **Local Safety Representative (LSR)** | Updates on the work of the committee and notice of upcoming events    Increase awareness and understanding of Safeguarding Policy and the 7 Standards  Full day training for new LSR and parish priests  Parish Audit  2 hr Workshop for all working with children in diocese | Safeguarding Committee updates on the website  Safeguarding Conference as part of Safeguarding Month  Venue and dates to be arranged  A copy will be sent to parish priests and LSR to complete and return to the Diocesan Safeguarding Committee  A member of the Diocesan Safeguarding Committee and the DLP or trainer will facilitate a workshop open to all those working with children in the parishes | Diocesan Safeguarding Committee  DLP and trainers  DLP and trainers  DLP and Diocesan Office, Diocesan Safeguarding Committee and trainers  Diocesan Safeguarding Committee and trainers | Bi-annually  Annually in May  TBC  Annually in May  Annually-TBC | December 2020  To be arranged for 2020  See training plan 2020  November 2020  Completed for 2020 |

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| Who | What | How | Who is responsible? | When | Reviewed |
| **Priests** | Updates on the work of the committee and notice of upcoming events  Increase awareness and understanding of Safeguarding Policy and the 7 Standards  Full day training for new LSR and priests  Parish Audit  2 hr Workshop for all working with children in diocese | Safeguarding Committee newsletter emailed to parish priests  Safeguarding Conference as part of Safeguarding Month open to parish priests and LSRs  Venue and dates to be arranged with DLP and trainer and communicated by email to LSRs and parish priests  A copy will be sent to parish priests and LSR to complete and return to the Diocesan Safeguarding Committee  A member of the Diocesan Safeguarding Committee and the DLP or trainer will facilitate a workshop open to all those working with children in the parishes | Diocesan Safeguarding Committee  DLP and trainers  DLP and trainers  Distribution: Diocesan Office by email  DLP and Diocesan Office, Diocesan Safeguarding Committee and trainers | Bi-annually  Annually in May  Annually  2020  Ongoing | *see* Training and Support Standard  2020  *In training plan for 2020*  Completed November 2020  See training plan for 2020 |

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| **Who** | **What** | How | **Who is responsible?** | When | Review |
| **Youth Ministry**  Taize  &  John Paul Awards | Presentation to Priests at pastoral area meetings  Ministry Training Third Level  Youth Leader Training  Introduction to Youth Ministry (**Compulsory Night**)  Pilgrimage, Residentials & Confirmation Retreats    Prayer, Special liturgies, Youth Masses & Pastoral Care  Children’s Liturgy and Training Altar servers.    Safeguarding (**Compulsory Night**)    First Aid  Introduction to the Enneagram, Planning, Liturgy, Blessing and Commissioning.  Safeguarding training / awareness | DLP will arrange with Deanery co-ordinators to attend a meeting of priests in each deanery at a mutually convenient date  Weekend St Flannan’s College and Esker  Carrigoran Wellnes Centre Newmarket on Fergus  Carrigoran Wellnes Centre Newmarket on Fergus  Carrigoran Wellnes Centre Newmarket on Fergus  Carrigoran Wellnes Centre Newmarket on Fergus  TBC  TBC  TBC  TBC | DLP  Joanne O’Brien / Trainers  Joanne O’Brien  Joanne O’Brien  Joanne O’Brien  Joanne O’Brien  Safeguarding Trainers / Joanne O’Brien  Joanne O/Brien  Joanne O/Brien  Safeguarding Trainers | Ongoing  October 2020  September 2020  September 2020  October 2020  October 2020  October 2020  October 2020  October 2020  TBC |  |

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| **Who** | **What** | **How** | **Who is responsible?** | **When** | **Reviewed** |
| **Lourdes Pilgrimage**    **Youth leaders, Parents nursing staff, priests, admin, safeguarding and pastoral team** | Preparation for June Pilgrimage  Preparation for  June Pilgrimage | A member of the Diocesan Safeguarding Committee and the DLP or trainer will facilitate a training session  A member of the Diocesan Safeguarding Committee and the DLP or trainer will facilitate a workshop open to all those working with children on the Pilgrimage | Lourdes Co-ordinator Fr T Ryan and Diocesan Safeguarding Committee    DLP and Diocesan Office, Diocesan Safeguarding Committee and trainers | June 2020  June 2020 | July 2020  July 2020  See training plan 2020 |

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| Who | What | How | Who is responsible | When | Review |
| **Other agencies including Statutory authorities: TUSLA, An Garda Síochána** | Diocese Safeguarding Policy and DLP contact details  Link on Website to safeguarding message/page | Diocesan Website | Diocesan Website is updated to ensure:  1. The name of DLP  2. Safeguarding Policy is up to date and available DLP | Updated Quarterly or when required. | November 2020 |
| **Bishop**  NBSCCCI | Annual Report | Written report presented to the Bishop | Diocesan Safeguarding Committee | Annually | January 2021 |

**Signed**

**Cleo Yates. Director of Safeguarding**

**Next Review Date. January 2021**