**Safeguarding Children Communications Plan 2020/2022**

## Date of Publication:

## January 2020

**Introduction.**

The Diocese of Killaloe recognises that to keep children safe, policies, procedures and plans have to be implemented and their effectiveness monitored and evaluated. In order to do this the Diocese has outlined the following plan to ensure the safeguarding message is adequately communicated to all those who work with children or vulnerable adults.

communicating the church’s safeguarding message - standard 6

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| **Who** | **What** | **How** | **Who is responsible?** | **When** | **Reviewed** |
| **Lay Faithful** | Safeguarding Policy & DLP contact details, Link on Website to safeguarding message/page | Diocesan Website | Diocesan Website is updated to ensure:1. The name of DLP
2. Safeguarding Policy is up to date and available
 | Updated Quarterly or when required.  | December 2020 |
|  | DLP contact details and key safeguarding message on laminated posters Safeguarding Awareness Month  | Local Bulletin Parish NewsletterEmail short communication to parish priests for parish newsletters and parish websites | The Parish Priest/LSR is responsible for: 1. Ensuring the name of the DLP and contact details are included in the bulletin
2. Ensuring that policies are on view in designated locations owned by the parish
3. DLP
4. Diocesan Safeguarding Committee
 | AnnuallyMay  | November 2020May 2020 |

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| Who | What | How | Who is responsible? | When | Reviewed |
| **Local Safety Representative (LSR)** | Updates on the work of the committee and notice of upcoming events  Increase awareness and understanding of Safeguarding Policy and the 7 Standards Full day training for new LSR and parish priestsParish Audit2 hr Workshop for all working with children in diocese  | Safeguarding Committee updates on the websiteSafeguarding Conference as part of Safeguarding Month Venue and dates to be arrangedA copy will be sent to parish priests and LSR to complete and return to the Diocesan Safeguarding Committee A member of the Diocesan Safeguarding Committee and the DLP or trainer will facilitate a workshop open to all those working with children in the parishes | Diocesan Safeguarding Committee DLP and trainers DLP and trainers DLP and Diocesan Office, Diocesan Safeguarding Committee and trainers Diocesan Safeguarding Committee and trainers  | Bi-annuallyAnnually in MayTBCAnnually in MayAnnually-TBC | December 2020To be arranged for 2020See training plan 2020November 2020Completed for 2020 |

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| Who | What | How | Who is responsible? | When | Reviewed |
| **Priests**  | Updates on the work of the committee and notice of upcoming events Increase awareness and understanding of Safeguarding Policy and the 7 Standards Full day training for new LSR and priestsParish Audit2 hr Workshop for all working with children in diocese  | Safeguarding Committee newsletter emailed to parish priestsSafeguarding Conference as part of Safeguarding Month open to parish priests and LSRsVenue and dates to be arranged with DLP and trainer and communicated by email to LSRs and parish priestsA copy will be sent to parish priests and LSR to complete and return to the Diocesan Safeguarding Committee A member of the Diocesan Safeguarding Committee and the DLP or trainer will facilitate a workshop open to all those working with children in the parishes | Diocesan Safeguarding Committee DLP and trainers DLP and trainers Distribution: Diocesan Office by emailDLP and Diocesan Office, Diocesan Safeguarding Committee and trainers  | Bi-annuallyAnnually in MayAnnually2020Ongoing | *see* Training and Support Standard 2020*In training plan for 2020*Completed November 2020See training plan for 2020 |

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| **Who** | **What** | How | **Who is responsible?** | When | Review |
| **Youth Ministry**Taize&John Paul Awards | Presentation to Priests at pastoral area meetingsMinistry Training Third LevelYouth Leader TrainingIntroduction to Youth Ministry (**Compulsory Night**)Pilgrimage, Residentials & Confirmation Retreats Prayer, Special liturgies, Youth Masses & Pastoral CareChildren’s Liturgy and Training Altar servers. Safeguarding (**Compulsory Night**) First AidIntroduction to the Enneagram, Planning, Liturgy, Blessing and Commissioning. Safeguarding training / awareness | DLP will arrange with Deanery co-ordinators to attend a meeting of priests in each deanery at a mutually convenient dateWeekend St Flannan’s College and EskerCarrigoran Wellnes Centre Newmarket on FergusCarrigoran Wellnes Centre Newmarket on FergusCarrigoran Wellnes Centre Newmarket on FergusCarrigoran Wellnes Centre Newmarket on FergusTBCTBCTBCTBC | DLPJoanne O’Brien / TrainersJoanne O’Brien Joanne O’Brien Joanne O’BrienJoanne O’BrienSafeguarding Trainers / Joanne O’BrienJoanne O/BrienJoanne O/BrienSafeguarding Trainers | OngoingOctober 2020 September 2020September 2020October 2020October 2020October 2020October 2020October 2020TBC |  |

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| **Who** | **What** | **How** | **Who is responsible?** | **When** | **Reviewed** |
| **Lourdes Pilgrimage** **Youth leaders, Parents nursing staff, priests, admin, safeguarding and pastoral team** | Preparation for June PilgrimagePreparation for June Pilgrimage | A member of the Diocesan Safeguarding Committee and the DLP or trainer will facilitate a training sessionA member of the Diocesan Safeguarding Committee and the DLP or trainer will facilitate a workshop open to all those working with children on the Pilgrimage | Lourdes Co-ordinator Fr T Ryan and Diocesan Safeguarding Committee  DLP and Diocesan Office, Diocesan Safeguarding Committee and trainers  | June 2020June 2020 | July 2020July 2020See training plan 2020 |

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| Who | What | How | Who is responsible | When | Review |
| **Other agencies including Statutory authorities: TUSLA, An Garda Síochána** | Diocese Safeguarding Policy and DLP contact detailsLink on Website to safeguarding message/page | Diocesan Website | Diocesan Website is updated to ensure:1. The name of DLP 2. Safeguarding Policy is up to date and available DLP | Updated Quarterly or when required.  | November 2020 |
| **Bishop** NBSCCCI | Annual Report | Written report presented to the Bishop | Diocesan Safeguarding Committee | Annually  | January 2021 |

**Signed**

**Cleo Yates. Director of Safeguarding**

**Next Review Date. January 2021**