

# Altar Servers Application / Consent

## Form 4



The Diocese of Killaloe values and encourages the participation of children in the life of the Church and is committed to best practice, which protects children from harm and abuse. As staff, volunteers, clergy and religious in this Diocese, we accept and recognise our responsibilities to develop an awareness of the issues which cause children harm. If you have concerns about any church activity please contact the Diocesan Director for Safeguarding or Diocesan Designated Liaison Person's. For more information please visit our website [www.killaloe-diocese.ie](http://www.killaloe-diocese.ie).

|                       |  |
|-----------------------|--|
| <b>Name of Parish</b> |  |
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|                                     |  |
|-------------------------------------|--|
| <b>Name of Child / Young Person</b> |  |
|-------------------------------------|--|

|                |                   |
|----------------|-------------------|
| <b>Address</b> | <hr/> <hr/> <hr/> |
|----------------|-------------------|

|                      |  |                         |  |              |  |
|----------------------|--|-------------------------|--|--------------|--|
| <b>Date of Birth</b> |  | <b>School Attending</b> |  | <b>Class</b> |  |
|----------------------|--|-------------------------|--|--------------|--|

|                                  |  |
|----------------------------------|--|
| <b>Name of Parent / Guardian</b> |  |
|----------------------------------|--|

|                      |  |                        |  |
|----------------------|--|------------------------|--|
| <b>Home Tel. No.</b> |  | <b>Mobile Tel. No.</b> |  |
|----------------------|--|------------------------|--|

***Give details of any medical condition***

Please include details of any medication which has to be taken or any dietary requirements. Please ensure that your child has any medication he or she might require and knows how to administer same. This information will be treated with confidence.

**Details:**

**In the event of an emergency** I authorise the administration of any medication which has been prescribed by a medical professional.

**Signed** \_\_\_\_\_

**My Child does  does not  have permission to walk home alone from the church.**

Parents are reminded to drop off or collect children and young people promptly from all activities. Only those with signed permission will be allowed to leave unaccompanied.

|                          |  |
|--------------------------|--|
| <b>Name of Sacristan</b> |  |
|--------------------------|--|

|  |  |  |
|--|--|--|
| <b>Names of Adult Leaders Involved</b> |  |  |
|  |  |  |

|                                  |
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| <b>Parent / Guardian Consent</b> |
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**I/We have read all the information provided and am willing to allow my child serve at Masses and other Liturgies. Furthermore I consent for him / her to leave school under conditions agreed with the school for ceremonies when needed.**

Altar servers make a commitment to assist at liturgies as required during the year and as outlined to you in Parish communications.

If you wish for your child to leave school to serve Mass (e.g. funeral / wedding) you must provide written permission to the school and to the Parish Priest. Schools can only release a child to the care of a parent or someone who has been nominated by a parent to collect them, so it is essential that the written permission outlines who will collect the child in question and escort them to and from the church

|                                    |  |             |  |
|------------------------------------|--|-------------|--|
| <b>Signed</b> (Parent/Guardian)    |  | <b>Date</b> |  |
| <b>Signed</b> (Child/Young person) |  |             |  |

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|------------------------|
| <b>OFFICE USE ONLY</b> |
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|                    |  |             |  |
|--------------------|--|-------------|--|
| <b>Received By</b> |  | <b>Date</b> |  |
|--------------------|--|-------------|--|

**Photography** From time to time we may use photographs of young people in promotional material and on our website. If you would prefer us not to use photographs of your child please advise us of this decision.

**Webcams** Services may be broadcast which may include images of your child. If you have any concerns regarding these images please advise us.

**Privacy Notice:** The information on the form will be retained in connection with your/your child's participation in an Diocesan/parish event or activity. The information in this form will usually be deleted within 6 months' after you/your child finishes participating in such events. However, there may be circumstances where the information may need to be retained for a longer period. For further information, please see our Privacy Policy.