Agreement for Adults working with Children Form

Parish:	
Name:	
Role:	
Date:	

If the role involves working with children/vulnerable adults and if the person named on this form is not known to the Priest(s) or a member of the Parish Safeguarding Personnel, the names and contact details of two people who are not relatives of the volunteer should be provided for references purposes. Applicant to complete section A. If the role involves working with children/vulnerable adults and if the person named on this form **is known** to the Priest(s) or a member of the Parish Safeguarding Personnel and he/she is willing to provide their name as a referee for references purposes, the PP/Safeguarding Parish Personnel complete **section B.**

Section A	**Section B**
Referee 1.	The volunteer is known to:
Name:	
Address:	_____
	Priest/member of the Parish Safeguarding Personnel
Tel No:	I believe that he/she has the requisite skills and experience to fulfil the role.
Email:	This person is of good standing in this parish and I have no hesitation in accepting him/her for the role.
Referee 2: Name:	Signed : _____PP/Safeguarding Personnel
Address:	Date: _____
Tel No:	
Email:	
To be completed by PP/Safeguarding Personnel The volunteer is unknown to the Priest(s)/member of the Parish Safeguarding Personnel and having checked with the referees named above, I believe that he/she has the requisite skills and experience to fulfil the role. Signed: _____PP/Safeguarding Personnel Date:	

Data Protection The information in this form will be used to facilitate your application to volunteer in the diocese/parish and for administrative and compliance purposes. The information will be stored confidentially and will only be shared outside the parish/group where there is a legal obligation on the parish/group to do so. The information will be retained in compliance with relevant laws and policies. Your data will be processed under Article 6(1)(c), 6(1)(d), 6(1)(f), 9(2(c) and 9(2)(d) of the General Data Protection Regulation, (EU) 2016/679). Please seehttps://www.killaloediocese.ie/privacy-policy/ for further information.

Please read and initial the following:

1. Safeguarding Procedures

Please read and confirm your agreement by writing your initials in the box provided I confirm that I…	**Insert initials**
have been made aware of the child safeguarding policy and procedures including the code of behaviour for adults/children;	
agree to complete Garda Vetting under the Diocese of Killaloe Vetting Office;	
have been made aware of Diocesan Safeguarding Handbook;	
if applicable, I will attend safeguarding training;	
agree to work within the Diocese of Killaloe Safeguarding Children Policy and Procedures and to report all safeguarding concerns to the Designated Liaison Person.	

2. Confidentiality Declaration

Please read and confirm your agreement by writing your initials in box provided I confirm that:	**Insert initials**
subject to any requirements to report safeguarding concerns, I will keep all sensitive and personal information that is disclosed to me or to which I have access to strictly confidential;	
I will only disclose confidential information in accordance with the procedures set out in the Safeguarding Children Policy and Procedures or if required to do so in accordance with law or by a court;	
I will only use confidential information for the purpose of the procedures set out in the safeguarding children policy and procedures;	
if required to disclose confidential or personal information in accordance with law or by virtue of a court or similar order, I understand that nothing in this declaration prevents me from doing so. However, in those circumstances, I will inform the relevant Church Authority without delay.	
I have read the data protection guidance for volunteers.	
If applicable, I will attend data protection training.	

I agree to implement the code of behaviour for adults when working with children. I also agree to follow the safeguarding procedures and confidentiality declaration as outlined in this document.

Signed: _____ **Date: _____**

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