

SAFEGUARDING CHILDREN PARISH AUDIT 2021

*Required

1. Email *

2. Parish Name *

3. Cluster

4. Name Co PP responsible for Parish *

Diocesan Safeguarding Procedures/Leaflets

5. • Is there a Safeguarding Children Policy Statement (Poster/ framed) displayed at the entrance of all your churches ? *

Mark only one oval.

Yes

No

6. • Is there a Safeguarding Children Policy Statement (Poster/ framed) displayed at the entrances to all your church Halls? *

Mark only one oval.

yes

No

N/A

Safeguarding Children Policy and Standards 2016 SUMMARY (Available from Westbourne)



7. Are the Safeguarding Children Policy and Standards 2016 SUMMARY available to parishioners *

Mark only one oval.

- Yes
- No
- Other: _____

Child friendly Safeguarding Poster (Available from Westbourne)



8. • Is there a Child friendly Safeguarding Poster (framed) displayed at all entrances to your churches at children's eye level? *

Mark only one oval.

- Yes
- No

Child friendly Leaflets (Available from Westbourne)



9. Are Child friendly Leaflets available in all Churches?

Mark only one oval.

Yes

No

10. • Is there a Sacristy Celebret Notice on display in the Sacristy of all your churches? *

Mark only one oval.

Yes

No

Do you have a towards healing poster on displayed in all your Churches?



11. • Are you aware of the new Adult Safeguarding policy? (Adult at risk of abuse)

Mark only one oval.

Yes

No

12. Any comments regarding Policies

Mark only one oval.

Yes

No

13. Any comments regarding Policies

Volunteer/Staff Recruitment Requirements:

14. Have you recruited any new personnel in 2020/2021 (working with children or vulnerable adults)?

Mark only one oval.

Yes

No (If no got to next section)

15. If yes - have you ensured that they have? • Completed the Application Form? - Form 6 (available from website) <https://www.killaloe-diocese.ie/wp-content/uploads/2018/05/Form-6.-Volunteer-Application-Declaration-Form.pdf>

Mark only one oval.

Yes

No

16. • Have references submitted been sought if not known to Parish Priest or Safeguarding personnel - Form 6

Mark only one oval.

Yes

No

17. Have they undergone Garda vetting by the diocese every three years (a list was previously sent to parishes of all who have been vetted since 2016) *

Mark only one oval.

Yes

No

18. Has a code of behaviour for adults been signed -Form 7 *

Mark only one oval.

Yes

No

19. Are they familiar with the Diocesan Safeguarding Policies and procedures *

Mark only one oval.

Yes

No

20. Have they received the appropriate training and - or information sessions? *

Mark only one oval.

Yes

No

21. In recruiting personnel NOT working with the children or vulnerable adults have you ensured that they are familiar with Diocesan safeguarding policies and procedures and have attended the appropriate safeguarding information session. *

Mark only one oval.

Yes

No

22. Do these groups/ministries keep an attendance register? *

Mark only one oval.

Yes

No

23. Any comments regarding Volunteer/Staff Recruitment Requirements:

Maintaining a Register of all groups/organisations associated with the Church:

24. • Is there an up to date list for Altar Servers? (must be updated in September/October every year) *

Mark only one oval.

Yes

No

25. Has each child and parent/guardian signed the consent form and received copies and information relating to code of behaviour and complaints procedure. Form 2

Mark only one oval.

Yes

No

26. Is the Sacristy register signed at each mass?

Mark only one oval.

Yes

No

27. Are visiting clergy asked for their Celebret card and is this checked? *

Mark only one oval.

Yes

No

28. For non Church groups using parish property, do you check that they have their own insurance and if a group with children, their own safeguarding policy.

<https://www.killaloe-diocese.ie/wp-content/uploads/2018/05/Renting-Leasing-parish-Hall-or-Facilities-Form-10.pdf>

Mark only one oval.

Yes

No

N/A

29. • Is there an up to date register/roll of all groups/organisations associated with the Church e.g. Choirs; Ministers of Holy Communion; Readers, etc.? *

Mark only one oval.

Yes

No

30. • Is there an up to date register/roll with the name of the person in charge of all groups and organisations? *

Mark only one oval.

Yes

No

31. • Who is responsible for keeping and maintaining this information?(Specify name and role in Parish) NB: This is the responsibility of the Parish Priest unless delegated to another person such as a Parish Safeguarding Representative. One register(listing) will suffice to record the required data. *

32. Any comments regarding Maintaining a Register of all groups/organisations associated with the Church:

Parish Groups/Organisations working with children:

33. • Has each group been approved to work within the Parish by the Parish Priest? *

Mark only one oval.

Yes

No

34. • Has each Group an Attendance Register? *

Mark only one oval.

Yes

No

Ministry with children and vulnerable adults:

35. • Have you re started any groups / ministries for children and vulnerable adults. *

Mark only one oval.

Yes

No

36. If so, please list

37. Has each Group an Attendance Register? *

Mark only one oval.

Yes

No

Other: _____

38. Any comments regarding Ministry with children and vulnerable adults:

Parish Information

39. List any Lay Apostolates and Agencies in the Parish (e.g Legion of Mary..) *

40. Names of Priests who minister in the Parish who are not incardinated in the Diocese?

41. Names of Religious Sisters who minister in the Parish and/or on behalf of the Parish?

42. Names of Deacons who minister in the Parish.

Safeguarding Structures:

Safeguarding Representatives

43. How many Safeguarding Representative in the Parish *

44. Name, email and mobile number of Safeguarding Representative in Parish

45. Name, email and mobile number of Safeguarding Representative in Parish

46. Name, email and mobile number of Safeguarding Representative in Parish

47. Name, email and mobile number of NEW Safeguarding Representative in Parish..
Leave blank if you have no new Representatives.

48. Number of safeguarding meetings held between Parish Priest and safeguarding
reps this year *

49. We welcome your own comments or suggestions of your experience of
Safeguarding Write in the box below.

50. 12. I give permission to the Killaloe Diocese to store my mobile number and email
address to contact me in relation to Safeguarding in the Diocese *

Tick all that apply.

I consent

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