

**Killaloe Diocese  
Safeguarding Children**



# **Safeguarding Children Communications Plan 2020/2022**

Date of Publication:  
December 2019  
Reviewed January  
2022

**Introduction.**

The Diocese of Killaloe recognises that to keep children and adults safe, policies, procedures and plans have to be implemented and their effectiveness monitored and evaluated. In order to do this the Diocese has outlined the following plan to ensure the safeguarding message is adequately communicated to all those who work with children or vulnerable adults.

**COMMUNICATING THE CHURCH’S SAFEGUARDING MESSAGE - STANDARD 6**

<b>Who</b>	<b>What</b>	<b>How</b>	<b>Who is responsible?</b>	<b>When</b>	<b>Reviewed</b>
<b>Lay Faithful</b>	Safeguarding Policy & DLP contact details,  Link on Website to safeguarding message/page	Diocesan Website	Diocesan Website is updated to ensure:  1. The name of DLP  2. Safeguarding Policy is up to date and available	Updated Quarterly or when required.	December 2020  January 2022
	DLP contact details and key safeguarding message on laminated posters	Local Bulletin  Parish Newsletter	The Parish Priest/LSR is responsible for:  1. Ensuring the name of the DLP and contact details are included in the bulletin  2. Ensuring that policies are on view in designated locations owned by the parish	Annually	November 2020  January 2022
	Safeguarding Awareness Month	Email short communication to parish priests for parish newsletters and parish websites	1. DLP  2. Diocesan Safeguarding Committee	May	May 2020  May 2021  January 2022

Who	What	How	Who is responsible?	When	Reviewed
<b>Local Safety Representative (LSR)</b>	Updates on the work of the committee and notice of upcoming events	Safeguarding Committee updates on the website	Diocesan Safeguarding Committee	Bi-annually	December 2020  January 2022
	Increase awareness and understanding of Safeguarding Policy and the 7 Standards	Safeguarding Conference as part of Safeguarding Month	DLP and trainers	Annually in May	Due to Covid-19 but back to 2021  Took place in 2021
	Full day training for new LSR and parish priests	Venue and dates to be arranged	DLP and trainers	TBC	See training plan 2021
	Parish Audit	A copy will be sent to parish priests and LSR to complete and return to the Diocesan Safeguarding Committee	DLP and Diocesan Office, Diocesan Safeguarding Committee and trainers	Annually in May	Due to Covid-19 audit took place Oct 2021
	2 hr Workshop for all working with children in diocese	A member of the Diocesan Safeguarding Committee and the DLP or trainer will facilitate a workshop open to all those working with children in the parishes	Diocesan Safeguarding Committee and trainers	Annually-TBC	Due to Covid-19 but back to 2021-completed

Who	What	How	Who is responsible?	When	Reviewed
Priests	Updates on the work of the committee and notice of upcoming events	Safeguarding Committee newsletter emailed to parish priests	Diocesan Safeguarding Committee	Bi-annually	<i>December</i> 2020  January 2022
	Increase awareness and understanding of Safeguarding Policy and the 7 Standards	Safeguarding Conference as part of Safeguarding Month open to parish priests and LSRs	DLP and trainers	Annually in May	<i>Completed April 2021</i>
	Full day training for new LSR and priests	Venue and dates to be arranged with DLP and trainer and communicated by email to LSRs and parish priests	DLP and trainers	Annually	Completed in March 2020 & December 2021
	Parish Audit	A copy will be sent to parish priests and LSR to complete and return to the Diocesan Safeguarding Committee	Distribution: Diocesan Office by email	2017	Due to Covid-19 but back to Oct 2021
	2 hr Workshop for all working with children in diocese	A member of the Diocesan Safeguarding Committee and the DLP or trainer will facilitate a workshop open to all those working with children in	DLP and Diocesan Office, Diocesan Safeguarding Committee and trainers	Ongoing	Completed in April 2021

		the parishes			
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Who	What	How	Who is responsible?	When	Reviewed
<b>Youth Ministry</b>	Presentation to Priests at pastoral area meetings	DLP will arrange with Deanery co-ordinators to attend a meeting of priests in each deanery at a mutually convenient date	DLP	Ongoing	Due to Covid-19 but back to 2022
	Youth Ministry Training	<b>Meitheal Programme</b>	Joanne O'Brien	January 2020	Completed
	Youth Leader Training Introduction to Youth Ministry ( <b>Compulsory Night</b> )	TBC	Joanne O'Brien	2021	Completed in 2021
<b>John Paul Award</b>	Training for online ministry	TBC	Joanne O'Brien / Cleo Yates	2021	Completed 2021
	<b>Training for new participants</b>	TBC	Trainers	<b>2021</b>	Due to covid not taken place.

Who	What	How	Who is responsible	When	Reviewed
<b>Other agencies including Statutory authorities: TUSLA, An Garda Síochána</b>	Diocese Safeguarding Policy and DLP contact details  Link on Website to safeguarding message/page	Diocesan Website	Diocesan Website is updated to ensure:  1. The name of DLP  2. Safeguarding Policy is up to date and available DLP	Weekly and as part of annual audit	November 2020  January 2022
<b>Bishop NBSCC CI</b>	Annual Report	Written report presented to the Bishop	Diocesan Safeguarding Committee	Annually	January 2021  & January 2022

**Signed**

**Cleo Yates. Director of Safeguarding**

**Reviewed date 7<sup>th</sup> January 2022**