

**Killaloe Diocese**  
**Safeguarding Children**



# **Safeguarding Children**

# **Communications Plan**

## **2020/2022**

Date of Publication:  
December 2019  
Reviewed December  
2020

**Introduction.**

The Diocese of Killaloe recognises that to keep children safe, policies, procedures and plans have to be implemented and their effectiveness monitored and evaluated. In order to do this the Diocese has outlined the following plan to ensure the safeguarding message is adequately communicated to all those who work with children or vulnerable adults.

**COMMUNICATING THE CHURCH’S SAFEGUARDING MESSAGE - STANDARD 6**

<b>Who</b>	<b>What</b>	<b>How</b>	<b>Who is responsible?</b>	<b>When</b>	<b>Reviewed</b>
<b>Lay Faithful</b>	Safeguarding Policy & DLP contact details,  Link on Website to safeguarding message/page	Diocesan Website	Diocesan Website is updated to ensure: <ol style="list-style-type: none"> <li>1. The name of DLP</li> <li>2. Safeguarding Policy is up to date and available</li> </ol>	Updated Quarterly or when required.	December 2020
	DLP contact details and key safeguarding message on laminated posters	Local Bulletin Parish Newsletter	The Parish Priest/LSR is responsible for: <ol style="list-style-type: none"> <li>1. Ensuring the name of the DLP and contact details are included in the bulletin</li> <li>2. Ensuring that policies are on view in designated locations owned by the parish</li> </ol>	Annually	November 2020
	Safeguarding Awareness Month	Email short communication to parish priests for parish newsletters and parish websites	<ol style="list-style-type: none"> <li>1. DLP</li> <li>2. Diocesan Safeguarding Committee</li> </ol>	May	May 2020

Who	What	How	Who is responsible?	When	Reviewed
<b>Local Safety Representative (LSR)</b>	Updates on the work of the committee and notice of upcoming events	Safeguarding Committee updates on the website	Diocesan Safeguarding Committee	Bi-annually	December 2020
	Increase awareness and understanding of Safeguarding Policy and the 7 Standards	Safeguarding Conference as part of Safeguarding Month	DLP and trainers	Annually in May	Due to Covid-19 but back to 2021
	Full day training for new LSR and parish priests	Venue and dates to be arranged	DLP and trainers	TBC	See training plan 2020/21
	Parish Audit	A copy will be sent to parish priests and LSR to complete and return to the Diocesan Safeguarding Committee	DLP and Diocesan Office, Diocesan Safeguarding Committee and trainers	Annually in May	Due to Covid-19 audit put back to May 2021
	2 hr Workshop for all working with children in diocese	A member of the Diocesan Safeguarding Committee and the DLP or trainer will facilitate a workshop open to all those working with children in the parishes	Diocesan Safeguarding Committee and trainers	Annually-TBC	Due to Covid-19 but back to 2021

Who	What	How	Who is responsible?	When	Reviewed
Priests	Updates on the work of the committee and notice of upcoming events	Safeguarding Committee newsletter emailed to parish priests	Diocesan Safeguarding Committee	Bi-annually	<i>December</i> 2020
	Increase awareness and understanding of Safeguarding Policy and the 7 Standards	Safeguarding Conference as part of Safeguarding Month open to parish priests and LSRs	DLP and trainers	Annually in May	<i>In training plan for 2020/21</i>
	Full day training for new LSR and priests	Venue and dates to be arranged with DLP and trainer and communicated by email to LSRs and parish priests	DLP and trainers	Annually	Completed in March 2020
	Parish Audit	A copy will be sent to parish priests and LSR to complete and return to the Diocesan Safeguarding Committee	Distribution: Diocesan Office by email	2017	Due to Covid-19 but back to 2021
	2 hr Workshop for all working with children in diocese	A member of the Diocesan Safeguarding Committee and the DLP or trainer will facilitate a workshop open to all those working with children in the parishes	DLP and Diocesan Office, Diocesan Safeguarding Committee and trainers	Ongoing	Due to Covid-19 but back to 2021

Who	What	How	Who is responsible?	When	Review
	Presentation to Priests at pastoral area meetings	DLP will arrange with Deanery co-ordinators to attend a meeting of priests in each deanery at a mutually convenient date	DLP	Ongoing	Due to Covid-19 but back to 2021
<b>Youth Ministry</b>	Youth Ministry Training	<b>Meitheal Programme</b>	Joanne O'Brien	January 2020	Completed
	Youth Leader Training Introduction to Youth Ministry ( <b>Compulsory Night</b> )	TBC	Joanne O'Brien	2021	Dec 2021
	Training for online ministry	TBC	Joanne O'Brien / Cleo Yates	2021	Dec 2021
<b>John Paul Award</b>	<b>Training for new participants</b>	TBC	Trainers	<b>2021</b>	Dec 2021

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Who	What	How	Who is responsible	When	Review
<b>Other agencies including Statutory authorities: TUSLA, An Garda Síochána</b>	Diocese Safeguarding Policy and DLP contact details  Link on Website to safeguarding message/page	Diocesan Website	Diocesan Website is updated to ensure:  1. The name of DLP  2. Safeguarding Policy is up to date and available DLP	Weekly and as part of annual audit	November 2020
<b>Bishop NBSCC CI</b>	Annual Report	Written report presented to the Bishop	Diocesan Safeguarding Committee	Annually	January 2021

**Signed**

**Cleo Yates. Director of Safeguarding**

**Reviewed date 11<sup>th</sup> December 2020**